

## WINTERCREEN

## INFANT & TODDLER ENVIRONMENTS

Thank you for trusting Wintergreen to provide quality furniture for your child care program. This product guide provides simple instructions for assembling any connective furniture included with your order. The furniture was specially designed for quick and easy installation — so you can have your classroom up and running in no time!

Please note that our connective furniture was carefully developed to create an environment that is strong, stable, and safe for young children. We do not recommend altering any furniture configurations. If you need to make any adjustments to meet your classroom needs, please call us at 1-800-268-1268. We are here to help.

# PRODUCT GUIDE



#### ASSEMBLING YOUR FURNITURE

#### Set out the pieces.

Step 1: Arrange all the large pieces on the floor in the order they will be connected, using a picture of the configuration for reference.

Step 2: Place the appropriate connectors in between the pieces.

You will notice that the connectors come in different sizes. To figure out where the connectors belong, simply match the height of the connectors to the height of the pieces they will attach to.



pin

connector

#### Attach the connectors.

TIP!

Start by connecting two pieces that will stand at an angle. This way, once the pieces are connected, they will stand on their own—making it easier to attach additional pieces.

Step 1: Remove the pin from a connector to separate the connector into two halves.

Step 2: Slide the internal locks to the unlocked position, as shown in photo A.

Step 3: Line up one half of the connector with the pegs. Be sure that the bottom of the connector is lined up with the bottom of the piece you are attaching it to.





TIP!

If you are attaching a connector to a panel or archway, try standing the piece upright with the pegs facing up as shown in photo B. This makes lining up the connector even easier.

Step 4: Press down until you hear the pegs click into place,

Step 5: Slide the locks to the locked position, as shown in photo C.

NOTE: Once you connect the pieces, the locks will be hidden for safety—so they can't be opened accidentally.

Step 6: Repeat the steps using the other half of the connector, this time attaching it to the other connecting piece.



#### Connect the pieces.

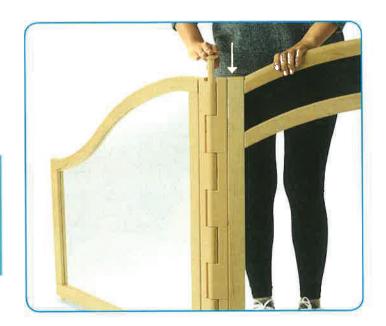
Step 1: Once both sides of the connector are in place, slide the connecting pieces so that they fit together.

Step 2: Position the pieces at the appropriate angle and slide the pin in place to lock them into position.

TIP!

The connector is designed to be set at specific angles in increments of 45°. If the pin doesn't easily slide into place, simply shift one panel slightly so that the pin slides into place smoothly.

That's it! Now repeat with the remaining pieces,



#### Attach the wall adaptors (if applicable).

Step 1: When connecting panels to a wall, you will first need to attach the wall adaptor to your wall.

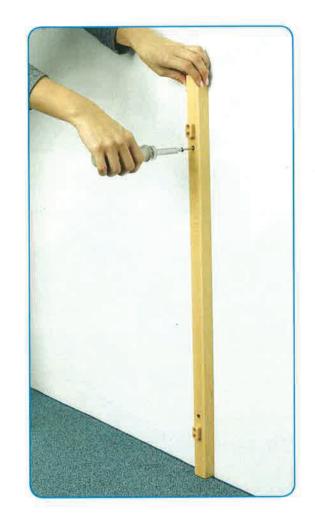
For easiest installation, set up the entire area first to make sure you know exactly where you want to position the wall adaptor. Mark the wall with a small pencil mark to identify where the wall adaptor should be positioned. Then remove the panel closest to the wall to secure the wall adaptor into place.

Step 2: Secure the wall adaptor to the wall using the appropriate hardware. (You will need to use hardware designed for your specific type of wall.)

The wall adaptor must be flush with the ground and attached straight up and down, as shown at right.

NOTE: If your wall has baseboards, you will need to add a piece of wood to fill the gap before screwing the wall adaptor into the wall.

Step 3: Then simply attach the panel to the wall using a connector.



#### USING AND CARING FOR YOUR FURNITURE

### **Storage Center**

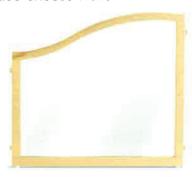
Our storage center has a play-top surface that keeps toys contained as children play.

The easy-grip, raised edging also helps children with standing and cruising.

The center has pegs toward the front and back of the unit—allowing you to attach panels at the position that works best for your classroom.

To clean, use a damp cloth and mild detergent. Do not use excess water.





#### **Panels**

Our panels come in straight and wave designs.

All our panels feature an acrylic center to keep children in easy view.

To clean, use a soft cloth and soapy water. Dry the acrylic by blotting with a soft cloth or chamois.

**Do not** use cleaning agents, such as Windex®, on the acrylic surfaces.

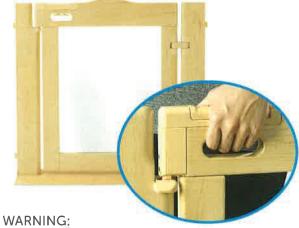
#### **Toddler Archway**

The top of the archway features a chalkboard surface on both sides.

The chalkboard can be used with white or colored chalk only. Do **not** use other materials, such as write & wipe markers or crayons, on the surface.

To clean the chalkboard surface, wipe clean with a tissue and periodically wipe clean with a damp cloth.





#### Safety Gates

Our safety gates feature a dual-action mechanism for ultimate safety. To unlock the gate, simply squeeze the latch from the top and bottom. The gate will automatically lock itself when you close it.

For convenience, the gate opens in either direction and rotates 360°.

Our extra-wide safety gate is ADA-compliant.

To clean, use a soft cloth and soapy water. Dry the acrylic by blotting with a soft cloth or chamois.

- To prevent serious injury or death, securely install gate or enclosure and use according to manufacturer's instructions.
- Never use with a child who is able to climb over or dislodge the gate or enclosure.
- · Never leave a child unattended.
- Use only with the locking pegs and connectors securely engaged.
- To prevent falls, never use at the top of stairs.